



Custom Drapery Order Form

Date: _____

Company Name	Contact	Email	Telephone

Po# / Job Name:	Side mark / Room Name	Fabric Name	Fabric Color

 Stationary / Side Panels
 Stationary panels will just frame out your window and will not be open and closed. They can be made as 1, 1.5 or 2 width depending on how full you want them.

 Functional Panels
 Functional panels are meant to be operable and will open and close fully. For functional panels we will need to know the total width you need to cover or total length of your rod.

Fill out this section for Stationary Panels:

Qty of Stationary Panels: _____

Panel Width: Select One
 1 Width: @ 50" Flat / 20" Pleated Width
 1.5 Width: @ 75" Flat / 30" Pleated Width
 2 Width: @ 100" Flat / 40" Pleated Width
 * The Pleated width doesn't include the 3.5" Return or Overlap.

Panel Finished Length: (in inches) _____" FL
 * Please make sure your final length includes any deductions for your hardware.

Fill out this section for Functional Panels:

* **Finished Width:** (in inches) _____" **FW**
 What is the finished width or total length of the rod that your panels need to cover?

Panel Finished Length: (in inches) _____" FL
 * Please make sure your finished length **includes** any deductions for your hardware.

Draw:
 Center Split
 One Way Draw - Left
 One Way Draw - Right

Lining: Select One

Unlined Regular Lining

Blackout Lining Lining & Interlining

Lining Color: White (standard)

Top Treatment: Select One

Rod Pocket Only Rod Pocket w/ Back Tabs

Rod Pocket Size: (in inches) _____"

Grommets Specify Finish: _____

Pleated Top: Specify Pleat: _____
 Pleat Height: 4" 6" 8"

Return: _____" **Overlap:** _____"
 * Our standard is a 3.5" return / 2" overlap

Ripplefold Fullness: _____%
 * Our standard is 100% Fullness.

Butt master or **Overlap**

Add Trim or Fabric Banding to your panel:

Trim / Fabric Name: _____

Trim / Fabric Color: _____

Leading edge Stationary edge
 Both leading & Stationary edges

Apply Trim:
 At Edge
 Inset from Edge _____" inches

Drapery Top Treatments

Rod Pocket



Rod Pocket with Back Tabs



The Rod Pocket & the Rod Pocket with Back Tabs are recommended for decorative side panels and are not best to use if you want functional panels that open and close. Our standard rod pocket size is 3", which will fit a rod up to 1 3/8". Please specify if you need a bigger rod pocket.

2 Finger Pinch Pleat



3 Finger Pinch



Inverted Pleat



A pleat is a small section of fabric at the panel heading that has been folded and sewn in place to create fullness. It creates a very beautiful, tailored look. Drapery pins in the back of the pleat are then used to hang the panel from drapery rings or a traverse rod.

We do a standard 3.5" Return and 2" Overlap. Please specify if you want a 4" or an 8" Pleat.

2 Finger Euro Pleat



3 Finger Euro Pleat



Goblet Pleat



FYI

1 width Panel will pleat down to a 25" FW
(5 Pleats / 7 Drapery Pins)

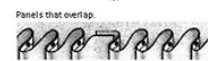
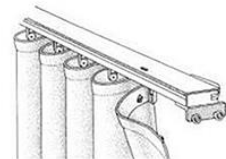
1.5 Width Panel will pleat down in a 37" FW
(7 Pleats / 9 Drapery Pins)

2 width Panel will pleat down to 47" FW
(10 Pleats / 12 Drapery Pins)

Ripplefold



Ripplefold is a contemporary top treatment that operates on a traverse rod, and is great for functional panels. We do not recommend ripplefold for just side panels. A snap tape is sewn onto the top of the back of the panel and then snaps into carriers on the traverse rod. Please specify 60%, 80%, 100% or 120% fullness. Also we need to know if your panels will be center split, left draw or right draw. If it's a center draw, we need to know if the panels are to butt up against each other or overlap in the center.



Grommet



Grommet Draperies feature a simple, folding style that is hung on a decorative decorative rod. You can choose from the finishes shown to match your rod.

Our standard grommet is a #12 with an Inside Diameter of 1 9/16". This grommet will accommodate rods up to a maximum of 1 3/8" diameter.

Roman Shades Order Form

Date: _____

Company Name	Contact	Email	Telephone

Po# / Job Name:	Side mark / Room Name	Fabric Name	Fabric Color

Specify Shade Style:

Flat Relaxed London

Shade Width: _____" Shade Height: _____"

Mount: Inside or Outside

Lining: Standard or Blackout

Control Type: Cord Lock Continuous Chain

Control Position: Left or Right

FYI – if the shade is over 42" wide than you should do the continuous chain pull instead of the cord pull, because the cord pull won't lock.



Flat

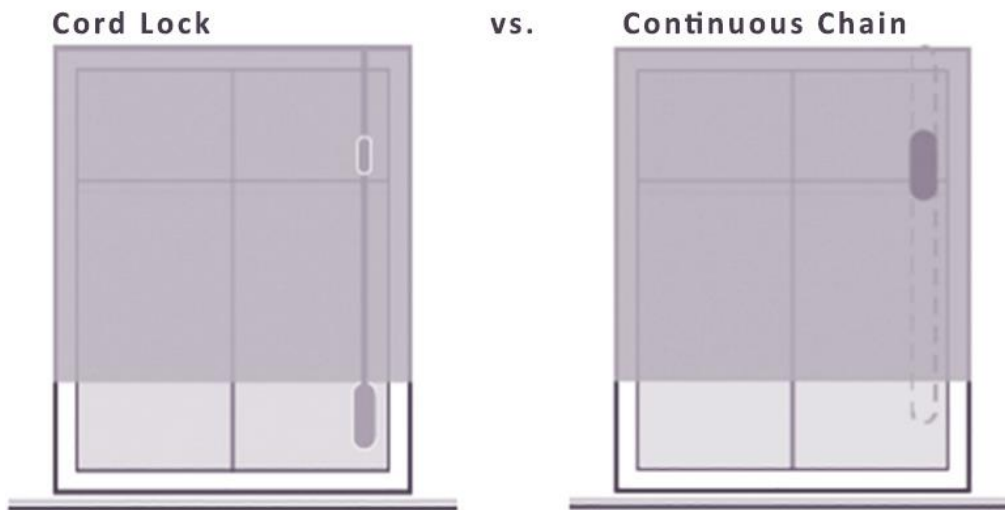


Relaxed



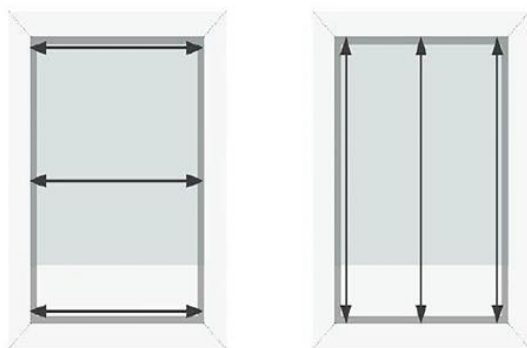
London

A Flat Roman Shade is completely flat when lowered but when raised, they fold into even stacks.
 A Relaxed Roman shade is flat when lowered, but when lifted, the fabric pulls into a "smile" as it stacks.
 A London Shade is like the relaxed shade, but it has inverted pleats that come in 10" from each side.



FYI – if the shade is over 42” wide than you should do the continuous chain pull instead of the cord pull, b/c the cord pull won’t lock.

HOW TO MEASURE FOR ROMAN SHADES?



INSIDE MOUNT
creates a built-in look
requires a minimum of 1 1/2” depth

WIDTH First, measure the top, middle and bottom of the window.
Take the **smallest** number of the three.

Do not skip this step because most windows are not perfect rectangles

Then, round the number to nearest 1/8”

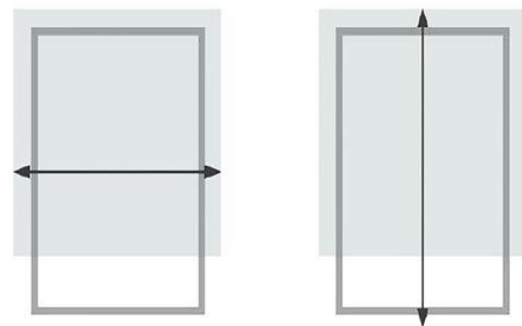
Width = Rounded number - 1/2”

HEIGHT First, measure the top, middle and bottom of the window.
Take the **largest** number of the three.

Do not skip this step because most windows are not perfect rectangles

Then, round the number to nearest 1/8”

Height = Rounded number



OUTSIDE MOUNT
creates a larger window appearance
requires a minimum of 1 1/4” flat surface above the window

WIDTH First, measure the width you would like to cover
Adding 3” (1 1/2” on each side) is recommended if space allows

Then, round the number to nearest 1/8”

Width = Rounded number

HEIGHT First, measure the height you would like to cover
A minimum of 1 1/4” flat surface above the window is required for mounting brackets

Then, round the number to nearest 1/8”

Height = Rounded number

Please send your completed form back to us @ info@goemdee.com, so that we can provide you with a quote.
Please Ensure that your information is accurate as this form is what the workroom will be using to fabricate your custom window treatment.

Please contact us with any questions @ T 770.457-5450 or email us @ info@gwoemdee.com